

SHREWSBURY BOROUGH SCHOOL DISTRICT
December 21, 2022 - Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

1. Opening Procedures

1.0 Call to order – 6:36 p.m.

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press on December 23, 2021 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform.”

1.4 Roll Call:

Ms. Groom (President)

Ms. Barber

Ms. Hemel

Mr. Jannuzzi

Ms. Gourley-Thompson (Vice President) (arrived at 6:41 pm)

Mr. Galvin

Ms. Hepburn-Goldberg

Ms. Montgomery

Absent:

Mr. Ngo

Also Present:

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

K. Gifford, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session I

2.1 It was motioned by Mr. Jannuzzi, seconded by Mr. Galvin to move into Closed Executive Session I at 6:37 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters

from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo				X	
Ms. Gourley-Thompson				X	
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, two (2) members were absent

2.2 It was motioned by Ms. Montgomery, seconded by Ms. Barber to reconvene into public session at 7:03 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo				X	
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, one (1) members was absent

3.0 Correspondence to the Board

3.1 Email received Nov 27, 2022, alyssaamato34@gmail.com, regarding “ATTENTION BOARD OF EDUCATION”

4.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes’ duration, but an individual may speak a second time

after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent's Report - Mr. MacConnell

It was motioned by Ms. Barber, seconded by Ms. Gourley-Thompson to approve items 5.1 through 5.4 to as listed:

5.1 The Superintendent recommends the Board of Education approve the 2022-2023 School Safety and Security Plan Annual Review Statement of Assurance.

5.2 The Superintendent recommends the Board of Education approve the Nursing Service Plan for the 2022-2023 school year.

5.3 The Superintendent recommends the Board of Education approve the District HIB Report for the month of November 2022 for the 2022-2023 school year.

5.4 The Superintendent recommends the Board of Education approve the following Board Goals for the 2022-2023 school year:

GOAL 1: Execute the referendum project with transparency and as little disruption as possible to our school community.

GOAL 2: Support administration and staff in identifying and closing the gaps left by the COVID-19 pandemic.

GOAL 3: Successfully negotiate a new contract with our teachers.

6.0 Finance & Facilities - Mr. Jannuzzi

It was motioned by Ms. Hemel, seconded by Mr. Jannuzzi to approve items 6.1 through 6.9.1 as listed:

6.1 The Superintendent recommends the Board of Education approve the following minutes as listed:

6.1.1 Regular Meeting Minutes, November 15, 2022

6.1.2 Executive Meeting Minutes, November 15, 2022

6.2 The Superintendent recommends the Board of Education approve the following bills:

November 15, 2022 Payroll	\$309,096.25
November 30, 2022 Payroll	\$287,612.54
December 2022 Bills & Claims	\$248,787.73
Total	\$845,496.52

6.3 The Superintendent recommends the Board of Education approve the following final transfers within the 2022-2023 General Fund as listed in the attached report for September 2022.

6.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of September 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6.5 The Superintendent recommends the Board of Education approve the following student services for the 2022- 2023 school year:

Student #	Service	Provider	Cost
7092	Neurodevelopmental Assessment	G&A/DPCJ	\$600.00
7092	Functional Behavioral Assessment	Progressive Therapy of NJ	\$120.00/hr
7092	Occupational Therapy Evaluation	Diane Ames	\$350.00
7085	Occupational Therapy Evaluation	Diane Ames	\$350.00
7105	Occupational Therapy Evaluation	Diane Ames	\$350.00
7040	Occupational Therapy Evaluation	Diane Ames	\$350.00
5911	Neuropsychological Evaluation	NeuAbilities (formerly CNNH)	\$2750.00
7076	Augmentative Communication Additional Diagnostic Evaluation	Comm. Technology Resources, LLC	\$680.00

6.6 **REVISED** - The Superintendent recommends the Board of Education approve the following final audited tuition rate of \$352.54 for Student ID # 483 for out of district placement at the Collier School, for the 2021-2022 school year. Originally approved on May 20, 2021.

6.7 **REVISED** - The Superintendent recommends the Board of Education approve the following revised cost per pupil, \$1,854 for Student ID # 5773 and Student ID # 6458 attended Freehold Township School District for the 2020-2021 school year. Originally approved on June 23, 2020.

6.8 Natural Gas Services

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Shrewsbury Borough School District is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its

own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et seq.*) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

6.9 Electric Generation Services

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Shrewsbury Borough School District is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for

Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and,

BE IT FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

6.9.1 Recommend the cost of ice cream will be \$1.00-\$1.50 starting January 1, 2023.

7.0 Curriculum and Instruction - Mrs. Montgomery

It was motioned by Ms. Hemel, seconded by Mr. Galvin to approve items 7.1 through 7.3 as listed:

7.1 The Superintendent recommends the Board of Education approve the following professional development for the 2022-2023 school year as follows:

Staff Member	Program/Workshop Training	Date	Cost
Kathleen Fitzpatrick	RBR Child Study Team Articulation	2/1/2023	\$0.00
Staci Fox	RBR Child Study Team Articulation	2/1/2023	\$0.00
Kristy Kiely	RBR Child Study Team Articulation	2/1/2023	\$0.00
Abigail Healy	RBR Child Study Team Articulation	2/1/2023	\$0.00
Roseanne Ansell	RBR Child Study Team Articulation	2/1/2023	\$0.00
Kristy Kiely	MU Social Work Training Program	2/16, 2/23, 3/2, 2/9/2023 (Virtual)	\$280.00
Darianne Masticola	MCSA Conference	03/24/2023	\$0.00

7.2 The Superintendent recommends the Board of Education approve the following class trips for the 2022-2023 school year:

Class/Group	Destination	Date	Cost of Trip	Cost of Transportation
Grade 3 Students	Poricy Park Nature Center	4/28/2023	\$975.00	\$1200.00
Grade 5 Students	Liberty Science Center	4/5/2023	\$1,404.00	NTE \$ 2,000.00
Grade 4 Students	Historical Shrewsbury Four Corner Trip	4/27/2023	\$255.00	NTE \$2,000.00

7.3 The Superintendent recommends the Board of Education approve the following professional development for the 2022-2023 school year:

Provider	Title	Date	Cost
The Teachers College Reading and Writing Project	Quick Day Conference: Introducing Units of Study in Reading	January 13, 2023	\$8,000

Center for Responsive Schools	Introduction to Responsive Classroom in K-8 Education	February 17, 2023	\$7,800
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8.0 Personnel - Ms. Barber

It was motioned by Ms. Hemel, seconded by Ms. Groom to approve items 8.1 through 8.6 as listed:

8.1 Committee Report: The Personnel Committee met December 20, 2022.

8.2 The Superintendent recommends the Board of Education approve the change in hourly rate from \$13.42 to \$14.25 per hour effective 1/1/23 for the following lunch aides:

Phyllis Khani
Christine Mustillo
Deana Sole
Florence Truhan
Marguerite Welsh
Lisa Wikoff

8.3 The Superintendent recommends the Board of Education accept the resignation of Thomas Carraher, FT Instructional Aide, effective December 22, 2022.

8.4 The Superintendent recommends the Board of Education approve Gabrielle Williams and Elise Suszka as substitutes for the 2022-2023 school year pending paperwork.

8.5 The Superintendent recommends the Board of Education approve a Intermittent FMLA leave of absence for Steve Stochlinski starting on or about February 15, 2023 through June 30, 2023 for the 2022-2023 school year.

8.6 The Superintendent recommends the Board of Education approve the following teachers for the position of Peer Tutoring/Homework Club at the rate of \$45.98 for the 2022-2023 school year:

Rachel Birzin	Chrissy Bonura	Kelly Constantino
Jen Havern	Christine Morgan	Cindy Newman
Kelly Schlosser		

9.0 Policy - Ms. Montgomery

It was motioned by Mr. Jannuzzi, seconded by Ms. Groom to approve items 9.1 as listed:

9.1 The Superintendent recommends the Board of Education approve the 1st and 2nd readings of Policy #5512 - Harassment, Intimidation or Bullying.

10.0 SCHOOL & COMMUNITY RELATIONS - Ms. Hepburn-Goldberg

- Met on December 21, 2022

11.0 VOTE/ROLL CALL ON AGENDA ITEMS

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X		6.7 & 7.1.4		
Mr. Ngo				X	
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, one (1) members were absent

12.0 UNFINISHED BUSINESS

- Ms. Gourley-Thompson - Shrewsbury Alliance will be meeting to discuss how to engage students for the second half of year. Meeting will be held during the 2nd week of January.

13.0 PUBLIC PARTICIPATION - ALL TOPICS

- Juan Cuavo - review issues with son in classroom and cited policies; no crisis team, spoke of administration
- Ms. Groom - Thank you for your comment
- Kate Moore - 14 months ago my husband spoke about issues at the school when I resigned and needed BOE attention.
- Ms. Groom - Thank you for your comment

14.0 BOARD PRESIDENT’S REPORT - Ms. Groom - see video

15.0. Executive Session II

15.1. It was motioned by Ms. Gourley-Thompson, seconded by Ms. Groom to move into Closed Executive Session II at 7:25pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists. Action will not be taken

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo				X	
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, one (1) member was absent

It was motioned by Mr. Jannuzzi, seconded by Ms. Groom to reconvene into public session at 8:13 p.m.

16.0 Adjournment

It was motioned by Ms. Hemel, seconded by Mr. Jannuzzi to adjourn the meeting at 8:14pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo				X	
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, one (1) member was absent